



## Arch Cape Domestic Water Supply District Board Meeting Minutes

Thursday, June 20, 2024

Pursuant to notice posted, a regular meeting of the Board of Directors was held via Zoom and in person at Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Bill Campbell, Chair, Directors: Bob Cerelli, Chris Mastrandrea, Tevis Dooley (excused), Sam Garrison. Staff: Matt Gardner, District Manager and Teri Fladstol, Administrative Assistant. Public: Joe Sherman

Call to Order at 6:17 pm by Bill Campbell with opening of Executive Session. Public was dismissed, but welcome back at end of Executive Session.

Conflict of Interest Declarations: None reported other than Chris Mastrandrea will abstain from public access policy regarding the hunting discussion, Section 12 Item B.

Public Comments: None

Agenda Approval: Call from Chair to accept agenda with change to remove item XII, B due to time limitations. Motion made by Bob Cerelli to accept agenda with changes; Second by Chris Mastrandrea; Motion Carried.

Accept May Minutes: Motion made by Bob Cerelli to accept minutes as presented; Second by Chris Mastrandrea; Motion Carried. Accept June 11 Minutes made by Bob Cerelli to accept minutes as presented; Second by Sam Garrison; Motion carried.

Financial & Administrative Reporting: Sam, Treasurer report, has been reconciled and questions answered.

Audits Update: Still in progress, and we will hopefully have a draft by end of month.

Extended/New Agreements:

- A. Jigsaw Consulting Services – motion by Chris Mastrandrea to authorize the Water Board President to sign the Administrative Services contract with Jigsaw for FY 2024-2025; Second by Bob Cerelli; motion carried.
- B. Motion by Chris Mastrandrea to authorize the Water Board President to sign the ARPA Services contract with Jigsaw for FY 2024-2025; Second by Bob Cerelli; motion carried.
- C. Information regarding technology, website, and asset management. Mark Engberg, Sanitary Board member, will be Project Lead on website and if you have any information you would like to see on the new site; please work with him by July 1.

Policy #16-06WD was reviewed by Bob Cerelli and Tevis Dooley and presented to the Board. Administratively, we will update details of when and who reviewed each policy. We will schedule a policy update list and send it to both Water and Sanitary members to review systematically.

Update on Local Option Levy for District Administration is being worked on in cooperation with the Sanitary Board. The Sanitary District will sponsor the Levy so all property owners are included; the document is due 8/4 for a ballot measure in November.

Update on District's Information: The first of two discovered disk drives is accessible and it contains some of the missing District documents. The second drive will hopefully be accessed with help from the IT consultant.

Staff Report & Correspondence for Action: Matt updated that we are now at 200 meters completed on the lead-line meter project. We will have more information on the status on project.

Board Reports:

Sam Garrison – reported on the possibility of selling water as a revenue stream. Has information to review if any Board Member is interested; no one has expressed a high interest so looking for input to continue researching or stop?  
Chris Mastrandrea – no  
Bob Cerelli – no

Public Access & Recreation Policy – see Board Packet with background information to the proposed policy, public comments, and results of surveys and ODF input. Tonight, we will be providing clarifying language on six (6) items that need to be addressed.

#1 – Motion by Bob Cerelli to Adopt Policy #2024-0620FW that incorporates public access and hunting across the Forest-Watershed per Forest Legacy Grant requirements as outlined by Oregon Department of Forestry. Second by Sam Garrison, Motion carried 3 / 2 (Chris Mastrandrea recused / Tevis Dooley excused).

#2 – Motion by Bob Cerelli to update and Adopt Policy #2024-0620FW to so that it restricts Bear and Cougar hunting. Second by Sam Garrison, Motion carried 3 / 2 (Chris Mastrandrea recused / Tevis Dooley excused).

#3 – Motion by Sam Garrison Adopt Policy #2024-0620FW without any mention of recreational foraging across the Forest-Watershed as an allowed or restricted activity. Second by Bob Cerelli; Motion carried 4 / 1 (Tevis Dooley excused).

#4 – Motion by Bob Cerelli to update and Adopt Policy #2024-0620FW to so that it allows for motorized access to the Onion Peak Repeater radio site via managed rocky roads for routine and emergency maintenance of the equipment for purposes of emergency preparedness. Second by Sam Garrison, Motion carried 4 / 1 (Tevis Dooley excused).

#5 – No Motion to update and Adopt Policy #2024-0620FW so that dogs are required to be on leash. Motion Failed.

#6 – Motion by Chris Mastrandrea to update and Adopt Policy #2024-0620FW so that dog waste is required to be removed. Motion carried 3 / 2 (Sam Garrison, nay / Tevis Dooley excused).

July Agenda Items: Levy Action Item, Policy & Procedure Review, IGA

Public Comments: None

There being no further business, meeting adjourned at 7:18 pm.

Respectfully Submitted,

Teri Fladstol, Secretary

Attest:



Bill Campbell, President