

**ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
BOARD OF COMMISSIONERS MEETING
June 16, 2022**

- I. **Call to Order**— Called to order by Dan Seifer, President at 6:00 pm
Roll call: Dan Seifer, President, Debra Birkby, Vice President,
Linda Murray, Nada Gardner & Jay Blake, Director(s)
Darr Tindall, President, Chris Anderson, Heather Newman, Sanitary District Board.
Staff: Phil Chick, District Manager and Teri Fladstol, Secretary
Public was asked to identify themselves during the Public Comment by coming to the table at the front and by raising your hand on Zoom.
- II. **Public Comments:** Jan Priddy, Doug Caffall
- III. **Agenda Approval:** Changes to Consent Agenda: move minutes for May board meeting to be handled separately. Old Business (a.) #3 will be information/action item and finally, (d.) Markham Property will not be an action item tonight. Motion made by Linda Murray, seconded by Debra Birkby. All in Favor – Motion Carried.
- IV. **Consent Agenda:** Motion made to accept the agenda with changes noted above by Debra Birkby, seconded by Linda Murray. All in Favor – Motion Carried.
- V. **Old Business:** Mr. Seifer reported that the Arch Cape Forest property closed on June 9th, 2022; expressed Appreciation for our attorneys and all who helped during this process.
Public Access Plan Update: process is in place to begin the Advisory Team as we make plans to how the property is accessed. Mr. Chick gave the dates for those meetings as follows: June 21 and June 27th at 3:00 pm via Zoom. Notice and links will be posted on the website and the public is invited.
A request to appoint a representative of Cannon View Park, Mr. Richard Gibson [addressed the committee explaining the concerns as President of the CVP representing those homeowners and protecting their water supply]. Mr. Seifer asked for Board comment, Debra Birkby asked for Advisory Committee and/or Stakeholder Committee (10 member) recommendations and note was made by Mr. Gibson that Pat Noonan had contacted him and passed the recommendation on to the Board for consideration at this meeting, which would make him the 11th member. Mr. Chick indicated that the other stake holders have been made aware of this and have indicated their approval. Ms. Birkby expressed concern that the amount of historical work would be a necessary component of any future additions. Linda Murray made motion to invite Mr. Gibson to be added to the Committee, seconded by Debra Birkby, discussion to accept with caution to expand further. All in Favor – Motion Carried. Clarification that the position would be for representation of Cannon View Park with Mr. Gibson as the primary representative as current President.

Outreach report made by Linda Murray. Date will be determined at a later date. Mr. Chick mentioned that a Press release will be forthcoming.

Arch Cape Community Interest Group with four representatives [Tevis Dooley, Richard Gardner, Bill Campbell and Bob Cerelli] addressed the Board. Mr. Dooley expressed appreciation for the work of the Board and discussed the complex project in buying the Arch Cape Forest and would like to address issues brought up by 100 people in March. Questions regarding how to maintain it, who gets to move through it and how they get there are questions the community is seeking clarification on.

Bill Campbell asked to speak to the Easement and directed questions to the Board Members asking each one

how they felt about NCLC to use any road versus one? Refined question to clarify if the ability to have access to more than one road is necessary and why are they able to expand the road. Concern that the protection of the watershed is a priority and is a concern of the community. Mr. Seifer discussed the partnership in place between NCLC and the District over the past 5 years and how that process transpired, the match financially and the cooperative partnership up to this point as a collaboration; and it is about accessibility to their own property.

Bob Cerelli discussed emails from outside organizations that seem to be other than the Stakeholders. Julie from National Parks, asking me to do a Doodle poll. Who are these people are why are they and what right do they have to say about how we recreate on our land? Asked for explanation on how these entities have a stake in what happens in the Arch Cape Forest property. Mr. Chick explained that this is the process that you are asking for now that we own the land. These organizations are to guide the Community.

Rick Gardner discussed the use of the word “recreation” and cautioned using those phrases in any press releases. Asking for clarification on how the Committee is designed to get the feedback from all property owners. The committee is just starting this process now that we are actually the owners of the property and will come to the Board with a recommendation, which will be public, and the voice of the community will be the driving factor. Mr. Gardner expressed concern about the financial plan and assumptions that were made versus what we are currently experiencing and how are we going to deal with the finances that are a lot different than we originally thought. Another concern is the ARPA Funds that have to be used by 2026 and the financial plan has infrastructure, etc. that need to be done and the other portion was going to go toward logging. Logging is a controversial subject and was an anchor of our stewardship funds. I would like to ask the Board about the logging and the standby stand. Mr. Seifer explained the work session on June 14 with Ben Hayes, Springboard Forestry and will be getting information out to us now that we are the owners and NDAs are no longer in place. He will revisit the infrastructure work that we planned to do and the “non-controversial” work will be done. There are a number of alternatives to meet the costs of the road work and annual expenses. Request was made to access information as it becomes available to the Board.

Motion to adopt Resolution 22-06 WD FY2022-23 Budget, by Jay Blake, seconded by Linda Murray, discussion. Opened Public Hearing / No Comment; All in Favor – Motion Carried.

Motion to adopt Resolution 22-07 WD Rate Increase, by Linda Murray, seconded by Debra Birkby, discussion. Opened Public Hearing / Clarification of amount of increase to \$12 for the year; All in Favor – Motion Carried.

Mr. Chick presented the documentation for water meter replacement quotes provided by General Pacific who represents Badger Meters and Correct Equipment who represents Kamstrup Meters. Motion made by Debra Birkby to enter an agreement with Correct Equipment for the Kamstrup Meters, seconded by Jay Blake, discussion to place the order before July to avoid the 15% increase (the meters are estimated to arrive in December); All in Favor – Motion Carried.

VI. New Business

Recommendation from personnel and contract committee to accept the Administrative Assistant Services contract with Earl Enterprises, Inc. DBA: Jigsaw Consulting Services, Teri Fladstol. Motion made by Debra Birkby, seconded by Linda Murray, discussion; All in Favor – Motion carried

Minutes from May 19th Board Meeting – motion to adopt the minutes by Linda Murray, seconded by Debra Birkby; discussion. All in Favor – Motion carried. Dan Seifer abstained from voting.

VII. Reports

Accounts Receivable – reported by Teri Fladstol that receivables are in good standing.

District Manager’s Report– membranes will be installed on July 12, 2022.

Board Members’ Comments and Reports –

Debra Birkby appreciated the request from the Interest Group and the way things were handled in a Respectful manner.

Jay Blake mentioned previous experience with a phrase, "NIMBY – not in my back yard" and the Boards responsibility for fiduciary responsibilities to all and not just people that we 'want.'

Nadia Gardner expressed thanks and shared a story of people who have history in use of the lands for 25 years and how we move forward is important.

Linda Murray, thank you Jay.


Dan Seifer, thank you to everyone.

VIII. June Agenda Items– Elections, Contracts for Forester and Administrator, Administrative Assistant modification to manage the Arch Cape Fund as a separate fund, Markham Property Donation.

IX. Public Comment: Carl Matson, Darr Tindall, John Mersereau, Steve Hill


X. Adjournment– motion made by Linda Murray to adjourn; seconded by Nada Gardner; All in Favor – Motion carried. Meeting adjourned at 8:12 pm

Respectfully Submitted,



Teri Fladstol, Secretary

Attested by:



Debra Birkby
vice - President