

ARCH CAPE SANITARY DISTRICT  
**BOARD OF DIRECTORS MEETING**  
Arch Cape Fire Hall 79729 Hwy 101  
Thursday February 16, 2023  
Following the Water Meeting  
To Join Meeting by Video Link:  
<https://us02web.zoom.us/j/82450898403>  
Join by Telephone: 1-669-900-6833  
Meeting ID: 824 5089 8403

- |  |                                  |
|--|----------------------------------|
| <b>I. Call to Order</b>  | Darr Tindall, President          |
| <b>II. Public Comments</b>   | Darr                             |
| <b>III. Agenda Approval</b>  | Darr                             |
| <b>IV. Consent Agenda (Action)</b>   | Darr                             |
| <b>A. Approve Minutes – January 19<sup>th</sup> Regular Meeting</b>        |                                  |
| <b>B. Accept December Budget and Finance Reports</b>                       |                                  |
| <b>C. Authorize Payment of Accounts</b>                                    |                                  |
| <b>D. Accept Correspondence Requiring No Action</b>                        |                                  |
| <b>V. Old Business</b>   |                                  |
| <b>A. Webb Lift Station Grant (Information)</b>                            | Darr                             |
| <b>B. LGIP Account</b>   |                                  |
| <b>C. Oregon Operator Solution Contract</b>                                |                                  |
| <b>VI. New Business</b>  |                                  |
| <b>A. Board Position Vacancies/ 2023 elections filing deadline 3/16/23</b> | Darr                             |
| <b>B. 1<sup>st</sup> Security Bank</b>                                     | Darr                             |
| <b>C. Budget Schedule</b>  | Teri                             |
| <b>VII. Reports (Information)</b>  |                                  |
| <b>A. Accounts Receivable Report</b>                                       | Teri Fladstol, Jigsaw Consulting |
| <b>B. Staff Report and Correspondence for Action</b>                       | Matt Gardner, Plant Operator     |
| <b>C. Board Members’ Comments and Reports</b>                              | Darr                             |
| <b>VIII. March Agenda Items (Information)</b>                              | Darr                             |
| <b>IX. Public Comments</b>   | Darr                             |
| <b>XI. Adjourn</b>   | Darr                             |

**Arch Cape Sanitary District**

**Balance Sheet**

**January 31, 2023**

**ASSETS**

<b>Checking/Savings</b>	
<b>1000 · Columbia Bank #1218</b>	\$ 79,870.40
<b>1100 · Local Government Pool</b>	\$ 364,790.01
<b>Total Checking/Savings</b>	<u>\$ 444,660.41</u>
<b>Total Current Assets</b>	<u>\$ 444,660.41</u>
<b>TOTAL ASSETS</b>	<u><b>\$ 444,660.41</b></u>

**LIABILITIES & EQUITY**

<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Total Liabilities</b>	<u>\$ -</u>
<b>Equity</b>	<u>\$ 444,660.41</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>\$ 444,660.41</b></u>





**ARCH CAPE SANITARY DISTRICT**  
**Check Detail**  
**January 2023**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	EFT	01/20/2023	Safeway		Sanitary Distri		<b>-4.47</b>
				Maint		-4.47	4.47
TOTAL						-4.47	4.47
Check	EFT	01/22/2023	Microsoft		Sanitary Distri		<b>-8.25</b>
				Dues - Taxes - Fees		-8.25	8.25
TOTAL						-8.25	8.25
Check	EFT	01/23/2023	Google		Sanitary Distri		<b>-1.99</b>
				Maint		-1.99	1.99
TOTAL						-1.99	1.99
Check	EFT	01/27/2023	Mesher Supply		Sanitary Distri		<b>-3.03</b>
				Maint		-3.03	3.03
TOTAL						-3.03	3.03
Bill Pmt -Check	8646	01/12/2023	Curran-McLeod		Sanitary Distri		<b>-2,667.50</b>
Bill		01/12/2023		Professional Se		-1,000.00	1,000.00
Bill		01/12/2023		Professional Se		-1,667.50	1,667.50
TOTAL						-2,667.50	2,667.50
Bill Pmt -Check	8647	01/12/2023	Inland Environmen...		Sanitary Distri		<b>-1,125.00</b>
Bill		01/12/2023		Chemicals		-1,125.00	1,125.00
TOTAL						-1,125.00	1,125.00
Bill Pmt -Check	8651	01/12/2023	Pacific Power -		Sanitary Distri		<b>-3,516.97</b>
Bill		01/12/2023		Util		-109.76	109.76
Bill		01/12/2023		Util		-2,709.67	2,709.67
Bill		01/12/2023		Util		-409.58	409.58
Bill		01/12/2023		Util		-214.18	214.18
Bill		01/12/2023		Util		-65.53	65.53
Bill		01/12/2023		Util		-8.25	8.25
TOTAL						-3,516.97	3,516.97
Check	8652	01/19/2023	Malcolm, Georgia		Sanitary Distri		<b>-264.00</b>
				User Fees		-264.00	264.00
TOTAL						-264.00	264.00
Check	8653	01/26/2023	Arch Cape Water D...		Sanitary Distri		<b>-38,016.42</b>
				IGA - Water District		-38,016.42	38,016.42
TOTAL						-38,016.42	38,016.42

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT

Name:	Position	Term Expires
Nadia Gardner	Commissioner, Position 1	6/30/2023
Linda Murray	Commissioner, Position 2	6/30/2025
Chris Mastrandrea	Commissioner, Position 3	6/30/2023 (Appointed 1/19/23)
Debra Birkby	Commissioner, Position 4	6/30/2023
Dan Seifer	Commissioner, Position 5	6/30/2023

ARCH CAPE SANITARY DISTRICT

Name:	Position	Term Expires
Debra Birkby	Commissioner, Position 1	6/30/2023
Darr Tindall	Commissioner, Position 2	6/30/2025
Jay Blake	Commissioner, Position 3	6/30/2025
Steve Hill	Commissioner, Position 4	6/30/2023 (Appointed 12/15/2022)
Heather Newman	Commissioner, Position 5	6/30/2023

2023 Arch Cape Domestic Water Supply District Budget Committee Roster

Board	Community	Term
1. Nadia Gardner		
2. Linda Murray		
3. Chris Mastrandrea		
4. Debra Birkby		
5. Dan Seifer		
	1. Open	Term: 2022-2024
	2. Open	Term: 2023-2025
	3. Lauren Ahlgren	Term: 2022-2024
	4. Open	Term: 2023-2025
CHAIR	5. Buffy Simmons	Appointed 3/21 Term: 2021-2023

Proposed Schedule:

April 20, 2023 – 5:00 pm, prior to Board Meeting

May 4, 2023 – 5:00 pm, Zoom Meeting

May 18, 2-23 – 5:00 pm, prior to Board Meeting

2023 Arch Cape Sanitary District Budget Committee Roster

Board	Community	Term
1. Debra Birkby		
2. Darr Tindall		
3. Jay Blake		
4. Steve Hill		
5. Heather Newman		
	Open	Term: 2023-2025
	Open	Term: 2023-2025
	Lauren Ahlgren	Term: 2022-2024
	Dan	Term: 2022-2024
CHAIR	Buffy Simmons	Appointed 3/21 Term: 2021-2023