

**Arch Cape Sanitary District
Board Meeting Minutes**

February 15, 2024

Pursuant to notice posted, a regular meeting of the Board of Directors was held via Zoom Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Casey Short, Chair, Directors: Darr Tindall, Steve Hill, Tom Mattia. Absent: Mark Engberg [Excused], Staff: Matt Gardner, District Manager and Teri Fladstol, Administrative Assistant. Public: J Bettis

Call to Order at 6:00 pm by Casey Short

Public Comments: None

Agenda Approval: Motion made by Darr Tindall to accept agenda as presented; Second by Tom Mattia; Motion Carried.

Accept January Minutes: Motion made by Darr Tindall to accept minutes as presented; Second by Tom Mattia; Motion Carried.

Financial & Administrative Reporting: Motion to accept January Budget & Balance Sheet by Tom Mattia; Second by Darr Tindall; Motion to accept January payment of accounts by Darr Tindall; Second by Tom Mattia. Motion carried. Treasurer's Report: Darr Tindall report the reconciliation was performed; all good.

Audits Update & Implementing Board: Tom Mattia has been on this with the auditors and has gotten the FY 2022 Final copy. We will continue to work on FY 2023 audit, but it will not be available in time for the budgeting process per Matt's conversation with Glen Kearns.

Amend Polices & Rules (Action):

Call to order a joint meeting of the District Board of Directors and Local Contract Review Board at 6:08 pm.

Public Hearing regarding Resolution #24-0216 SD opened at 6:09 / closed at 6:10.

Tom Mattia moved to adopt Resolution #24-0216 SD on behalf of Arch Cape Sanitary District and on behalf of the District's Local Contract Review Board. Second by Darr Tindall; Motion Carried. Adjournment of the joint meeting at 6:14 pm.

Staff Report & Correspondence for Action:

Matt Gardner asked if anyone had questions on the Staff Report. Matt and Curt McLeod will come forward at the March meeting with a request for parts to keep Webb moving along. Parts are out as far as December 2024 so we will need to find suppliers.

Budget Committee member's – Mike Wodtke can serve on Sanitary Board, but not on Water since he is not a registered voter in Clatsop County. Darr will talk to Chris Anderson regarding serving on the Water Board. We will work on records and appointments as we move forward.

March Meeting:

Webb Lift – Matt/Curt McLeod Presentation

Budget Committee & Appointments

Casey would like to start reviewing polices and we will start with the Personnel Policies in March.

Public Comments: None

There being no further business, Motion by Darr Tindall to adjourn the meeting. Second by Steve Hill, Motion Carried. Meeting adjourned at 6:32 pm.

Respectfully Submitted

Attest:

Teri Fladstol, Secretary

Casey Short, President