



**ARCH CAPE SANITARY DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, August 20, 2026**

Pursuant to the notice, the regular monthly Board Meeting for Arch Cape Sanitary District was held at the Fire Hall and via Zoom.

In attendance: Tom Mattia, Casey Short, Darr Tindall, Doug Caffall, Mark Engberg; Staff: Collin Stelzig and Teri Fladstol;  
Public: Bill Campbell, Richard Petrich, Sam Garrison, Jeff Slemaker.

Board Meeting was called to order by Tom Mattia at 5:00 pm.

Public Comments – None

Motion by Mark Engberg to approve agenda as presented, second by Darr Tindall, motion carried.

Motion by Casey Short to approve the Minutes of June 18, 2026, meeting, second by Darr Tindall [Tom Mattia abstained, not at meeting], motion carried.

Acceptance of Financial Reporting, Treasurer's Report, reconciled and approved by Darr Tindall.

Report by Collin Stelzig regarding District Organization, Management and Staffing in current status and discussion of what research has yielded about other Districts of the same size finding they perform well but face challenges with aging equipment approaching the end of their useful life as we do. Has met with various districts and cities over the past two months to assess their operations and explore potential future support, with mixed results. While most districts showed no interest in providing regular operational coverage, there may be a potential opportunity with Cannon Beach, where the City Manager didn't close the door on future collaboration, including a possible IGA change and shared staffing arrangements. This will be an on-going discussion.

Transit Lodging Tax Revenue Letter to the Clatsop County Board of Commissioners has received no response even with follow-up to see whom to talk with. Tom Mattia will reach out again to see if a meeting with the Commissioners or staff can be scheduled.

Cannon View Park Local Option Levy Credit Request has been turned over to legal, and we will address this once we have heard back from our legal counsel.

Reports:

Staff: Update on the transition to new billing software, explaining that September billing will still go through UB Max while instructions for the new system will be sent out. The team plans to revise the bill layout and wording to make it less confusing, particularly regarding prior balances, and aims to have a draft ready in two weeks for review.

Board Member Comments and Reports:

Public Comments:

October Meeting Agenda: Legal response to CVP, District Organization, Billing Software Update and Transit Tax Lodging Revenue.

Motion by Darr Tindall, second by Doug Caffall to adjourn meeting at 5:30 pm

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Tom Mattia, Chair

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Attest: Teri Fladstol, Secretary