

**Arch Cape Domestic Water Supply District**  
**Work Session Minutes**  
September 15, 2022

Pursuant to notice posted, a work session meeting of the Board of Directors was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Debra Birkby, President, Nadia Gardner, Vice President, Director Dan Seifer (Director, Jay Blake arrived at 5:15 pm); Teri Fladstol, Administrative Assistant, Phil Chick, District Manager. Zoom: Daniel Wear, Sustainable Northwest, Darr Tindall; Public: Chris & Micah Mastrandrea, Rick Gardner, Sharon Chaitt, Bill Campbell

Session opened at 5:00 pm

Agenda Approval – Community Discussion and Project Management with Daniel Wear

Debra Birkby reported that the meeting with the Community held on September 10<sup>th</sup> went well, 20 people were present (it was audio recorded and a sign-in sheet that can be made available). A group of the public has asked for:

- 1) Reconvene the Finance committee with 2 people identified by the Community;
- 2) Community Representation – 2 community members that would be able to talk at the Board Meetings regarding the Watershed with the no voting powers;
- 3) Expand the Advisory Committee from 7 to 8 to include one more community member chosen by the Community.
- 4) Not to publicize or promote use of the word “recreation” until the Board has decided what will happen;

Discussion included how well the interaction went and the opportunities that will help the Arch Cape Forest project move forward; how governance models can be adjusted as needed; the fact that we are still in the information gathering process; therefore, it is hard to know how to specifically address these requests at this point.

What would Board Meetings look like with that format? Would it be better to have a quarterly work session or a specific format to allow for that without expanding the Board Meeting agenda? What are the current terms of committee membership and how was that process done originally. We will need to follow the same protocol [Staff asked to find the Resolution establishing the Committee #20-07WD – attached]. Debra asked that out of respect we address these issues at the Board Meeting – discussion ensued on whether it is by consensus among the Board or a vote of the “packet” and/or each item be addressed independently as needed.

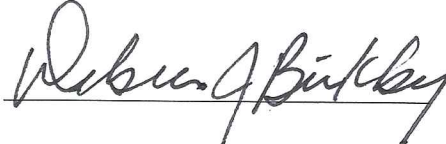
Daniel Wear presented regarding the Communications/Outreach portion of the project. He will provide a communications schedule to bring newsletters and formats of how the information will be provided. Daniel Wear will manage social media working with Nadia and the Committee. Twice monthly postings will take place on the Facebook page for upcoming committee meetings (2 weeks advance notice) and Quarterly Newsletters. We need a time-line for the next 24 months as well, we have a variety of input and deliverables from all the partners by the end of this month to review with our Funding Partners, Ben Hayes, Phil and we could have it for our Board Meeting on October 20<sup>th</sup>. Daniel asked for the mailing/email lists for Arch Cape and a format by which people could subscribe if they would like to.

[NOTE: Debra Birkby was called away at 5:57 due to a family emergency; Nadia Gardner, Vice-President was chair for the remainder of the meeting.] Session closed at 6:15 pm.

Respectfully Submitted

  
Teri Fladstol, Secretary

Attest:



We are excited and encouraged that the Board is considering Watershed-related work sessions, which we assume are intended to capture the input of the community. Ongoing work sessions provide the Board with excellent opportunities to explore and understand the community's perspective on logging, recreation and forest financing-operations before final decisions are made.

Even better these work sessions allow the Board to draw upon relevant knowledge of community members with direct expertise in forestry and financial management. As an example of what the community has to offer, there is a member who is willing and, with 17 years of experience, is qualified to assess and write a wildland fire risk and mitigation report for the Watershed. Such a report that identifies probable occurrences or outcomes of wildland fires would have relevance to decision about public access, recreation and roadwork planning.

Rather than the one-way presentation style format of a town-hall forum, these agenda-driven work sessions allow for interactive discussions between the board and community members to express and assess a range of perspectives.

We commend the Board for moving towards ongoing work sessions as the method to engage the community in meaningful dialogue. We look forward to working together to determine the optimal process and format of these work sessions to make them practical and useful.

### **Roads Assessment Comment**

On behalf of the community members mentioned by Joe, we see this road assessment plan as a great opportunity - having more information will surely help to determine an accurate estimate of costs for operating our community owned watershed.

We also think that including forest fire management in the scope of the assessment would add even more value. We know that last summer Bob Cerelli, a member of the fire board, and the fire chief drove the property, and identified specific concerns, and requests.

Having Ben Hayes incorporate an assessment from the fire department into his document would enable us to be proactive about Forest Fire management and would add even more information regarding what future costs will be,

What do you think about including Forest Fire Management & Control in the scope of the roads assessment plan.

Attachment:

**Work Session Comment** : *Submitted by Bill Campbell*

Sharon and I are making our comments on behalf of the following community members:

Bob Cerelli

Sandy Cerelli

Rick Gardner

Cathy Gardner

Jude Lally

Tevis Dooley

Doug Caffall

Kathy Caffall

Chris Mastrandrea

Micah Cerelli

Joe Sherman

Steve Pinger

Rand Dufka

Bill Campbell

Sharon Chaitt

Tom Mattia

Laurie Engberg

Mark Engberg

Mike Ardington

Rosemary Barnes

Georgia Malcolm

Tom Byron

Kay Byron

Marjorie MacQueen

Carolyn Campbell

Vito Cerelli

Judy Starnes

Bill Starnes

Steve Petruzelli

Dolores Petruzelli

Jim Killiam

Niki Steele

Bob Steele