

ARCH CAPE WATER & SANITARY DISTRICTS BUDGET COMMITTEE - FISCAL 2016 – 2017 MINUTES

8 April 2016

The following members were present on behalf of their respective districts.

Water District: Virginia Birkby, Director - President
Debra Birkby, Director - Treasurer
Ron Schiffman, Director
Dan Seifer, Director
George Cerelli, Arch Cape Community
Diane Matson, Arch Cape Community
Richard D’Onofrio, Arch Cape Community
Cathy D’Onofrio, Arch Cape Community

Water District Excused Absent: Mike Wood, Arch Cape Community

Sanitary District: Darr Tindall, Director - President
Virginia Birkby, Director - Vice-President
Debra Birkby, Director - Treasurer
Casey Short, Director
Ron Schiffman, Director
George Cerelli, Arch Cape Community
Diane Matson, Arch Cape Community
Dan Seifer, Arch Cape Community
Cathy D’Onofrio, Arch Cape Community

Sanitary District Excused Absent: Mike Wood, Arch Cape Community

Staff: Phil Chick, District Manager
Steve Hill, Secretary

Ms. Virginia Birkby called the meeting to order at 4:00pm.

Chairman Election: Mr. George Cerelli nominated Mr. Casey Short as the combined budget committee chairman for fiscal 2016-17 which was seconded by Ms. Debra Birkby. All in favor.

Ms. Virginia Birkby turned the meeting over to Mr. Short.

Appointment of Budget Officer: Mr. Schiffman nominated Mr. Phil Chick for appointment as Budget Officer for fiscal 2016-17 which was seconded by Mr. Short. All in favor.

Presentation of the Budget Message: At Mr. Short’s invitation, Mr. Chick presented the budget message (attached) to the committee.

General Overview: Mr. Short indicated that he wished this meeting to provide a general budget overview with a detailed discussion by line item to follow at the next meeting on April 29th at 4:00pm.

Budget Meetings were stated to be April 8th, April 29th, and May 13th.

The water district proposed revenues and expenditures (attached) were reviewed generally with final discussion anticipated for the April 29th meeting.

A split out of fuel expense and other associated expenses within the estimated vehicle expense line item was requested along with an understanding of whether we have collision insurance coverage on our truck. A similar expense breakout of component types was requested for licenses.

Consideration was given to the payoff of the water tank loan and the possible reduction of quarterly rates to reflect the reduction in debt service expense along with the possibility of allowing SDC payments to be made to the districts over time.

WWTP plant membrane life was stated to be from 8 – 13 years. Staff were requested to examine a mix of rate increases to loan/grant requests within the most recent long range financial plan (LRFP).

An examination of where the sanitary district was currently at regarding collection of GO Bond tax receipts with respect to debt servicing for those bonds was requested in consideration of how much tax was to be requested for the following year.

The question of whether a new truck purchase would be covered under the IGA was left open for the next meeting to be reported upon by Ms. Virginia Birkby and Mr. Phil Chick.

It was agreed upon to refer to the LRFP in setting rates and potential projected borrowing.

The meeting was recessed by Mr. Casey Short at 5:38pm.

Respectfully submitted,

Steve Hill

Attest _____
Mr. Casey Short, Committee Chairman

Arch Cape Domestic Water Supply District 2016-17 Budget Message

The following budget message for the 2016-17 budget is respectfully submitted to the Arch Cape Domestic Water Supply District Budget Committee, Board of Directors, and Public in accordance with ORS 294.426(1). The budget message is a brief synopsis of the District's financial plan for the coming year, as well as its relationship to the past and future financial requirements of the District.

The 2016-17 Budget was developed using historical operational figures, the Water Master Plan, the previous year's Intergovernmental Agreement with the Sanitary District, and recent Long Range Financial Planning estimates determined by Board and Staff. The District prepares its budget using the modified cash basis of accounting. There are no changes in the method by which the District carries out its fiscal duties.

The District's financial condition remains stable due to steady account revenues, a solid reserve fund, and the collaborative planning and management efforts of Board and Staff. The proposed budget identifies no rate increases in the coming year.

Fiscal Year 2016-17

Revenue

The General Fund's main revenue sources come from user rates, excess usage fees, charges received from the Sanitary District through the I.G.A., and debt service surcharges. A clearer picture of revenue for 2016-17 can be established since we now have gone two full budget years operating under the I.G.A. The coming year will see a slight decrease in revenue received through the I.G.A., as the percentage split for the coming budget year is expected to be close to 56/44. The District's Capital reserves are built through systems development charges assessed to new homes connecting to the Water District. Staff has followed a model of 2 new connections per year in developing the current budget and related planning documents. The coming year looks to be in line with this assumption, and building within the District has noticeably increased in the recent past.

Total Personnel Services

The District employs two full time staff members. Total Personnel Services saw a 13% savings in 2015-16 due to an unexpected staff change. Total medical insurance costs are expected to be significantly less next year as well, compared to 2015-16. Total Personnel Services costs are expected to decrease by 3% for the 2016-17 year.

Total Materials and Services

Total Materials and Services costs will decrease in 2016-17. This is due to reductions in the maintenance and utility line items from 2015-16.

Debt Profile:

The Water District currently services debt on two loans for the Water Treatment Plant Upgrade and the Water Reservoir Tank. The District entered into a loan agreement with IFA Business Oregon in 2011 for \$536,000 repayable over 30 years at 1% interest to upgrade the water filtration plant. In 2004 the District entered into a 20 year Flex Lease Loan with Special Districts Association of Oregon for \$393,000 beginning at 2.25% and ending at 5.5% interest. In January of 2016 the District made a payment for \$100,000 toward this loan. The 2016-17 budget proposes paying the remaining balance of \$51,319 and retiring the loan 7 years early. The

savings received from this and the January 2016 payment is nearly \$13,000. The early payoff action taken puts the District in a good position for moving forward to address future needs.

Capital Projects and Future Challenges:

Two future projects have been identified in the District's Capital Plan, with respect to future water demand. These are the development of a second water source independent of the Shark/Asbury Creek System, and a South Storage Reservoir. During the past year the District adjusted its Capital outlook plan, and its strategy for acquisition of a second water source. The 2005 Water Master Plan identified surface water as an alternate source. There is a substantial cost difference in the use of surface water, which is the alternative the District will be pursuing. As a result, Capital project cost estimates for the project have decreased from \$550,000 to approximately \$100,000. This will allow the District to delay rate increases. The Second Source Capital Project is scheduled in the Capital Plan within a 1-5 year timeframe. The South Storage Reservoir has been placed in the 11-20 year timeframe.

Summary

It has been my pleasure to deliver the 2016-17 Budget Message. In coordination with the Board of Directors, I am optimistic about the future, and the duty of meeting our challenges with fiscal insight. The attached documents provide a breakdown of the proposed budget, as well as a look at future projects and the financial assumptions necessary for their completion.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Phil Chick".

Phil Chick
District Manager

Arch Cape Sanitary District Budget Message 2016-17

The following budget message for the 2016-17 budget is respectfully submitted to the Arch Cape Sanitary District Budget Committee, Board of Directors, and Public in accordance with ORS 294.426(1). The budget message is a brief synopsis of the District's financial plan for the coming year, as well as its relationship to past and future financial operations of the District.

The 2016-17 Budget was developed using historical operational figures, the Wastewater Master Plan, projections from the previous year's I.G.A., and recent Long Range Financial Planning estimates determined by Board and Staff. The District prepares its budget using the modified cash basis of accounting. There are no changes anticipated in the method by which the District carries out its fiscal duties.

The District's financial health is dependent upon steady account revenues, a solid reserve fund, and the collaborative planning and management efforts of Board and Staff. The major challenge of the District now, and in the future, will be providing for the replacement of essential treatment plant equipment as it comes to the end of its useful life. The proposed budget identifies a substantial rate increase for the coming year to begin reserving funds to replace the membranes at the treatment plant and the generator at the main lift station, scheduled for 2019-20. The proposed 12.5% rate increase assumes the cost of replacement through a rate-funded approach, without taking on debt.

Fiscal Year 2015-16

Revenue

The General Fund's main revenue sources come from user fees, property tax receipts, debt service surcharges, and excess usage charges. Revenue received is predicted to increase in 2016-17 due to the proposed increase in user rates.

The District's Capital reserves are built through systems development charges assessed to new homes connecting to the Sanitary District. Staff has followed a model of 2 new connections per year in developing the current budget and related planning documents. The coming year looks to be in line with this assumption, and building within the District has noticeably increased in the recent past.

Total Personal Services

Total Personal Services costs fall under the budget of the Water District, in accordance with the Inter-governmental agreement between the Water and Sanitary Districts.

Total Materials and Services

Total Materials and Services for the Sanitary District will decrease slightly 2016-17. The changes in this budget in comparison to the previous fiscal year are primarily reflected in decreases to the I.G.A. charges line item. Maintenance has increased \$5,000 for tank cleaning and membrane inspection scheduled for this year.

Debt Profile:

The Sanitary District currently services debt on four loans for the irrigation site, facility engineering, wastewater treatment plant upgrade, and I & I improvements. The loans are scheduled to be retired in 2022, 2026, 2040, and 2038. The prospect of funding future capital projects through user rates has been explored recently, and will be given further consideration during this budgeting period.

Capital Projects and Future Challenges

Future Capital Projects have been identified in the documents included with this Budget Message. One of the major objectives of the Sanitary District in the coming years will be to replace the membranes at the Wastewater Treatment Plant. 75% of the membranes were installed in 2009, with the remaining capacity added in 2013. It is assumed that the original membranes have exhausted over half of their useful duty. Planning efforts by Board and Staff have identified membrane replacement to tentatively begin in FY 2019-20. A second capital project planned for 2019-20 will be the replacement of the generator at the Main Lift Station and additional Station upgrades. The generator is nearly 30 years old, and cannot be solidly depended upon for too much longer. Cost estimates for these two projects are \$395,000. It is assumed that these projects will be funded without debt, relying on rate increases in FY 2016-17 through years 2019-20.

Summary

It will remain the District's objective to assume the challenge of providing sanitary service to its customers and providing clean water to the environment; while doing so in the most financially responsible way.

It has been my privilege to deliver the 2016-17 Budget Message. In coordination with the Board, I am optimistic about the future, and the duty of meeting our challenges with fiscally sound decisions.

Respectfully submitted,



Phil Chick
District Manager

**ARCH CAPE WATER DISTRICT
FY 2016-17 PROPOSED BUDGET
GENERAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	WATER RESOURCES	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 FINAL (ver3)
145,158	145,158	176,943	184,502	Undesignated Balance Capital Reserve Operating Reserve	102,846		
145,158	145,158	176,943	184,502	TOTAL BEGINNING BALANCE	102,846	0	0
REVENUE							
135,408	137,268	136,382	136,335	User Fees	138,331		
33,723	28,535	30,000	48,988	Excess Usage Charges	30,000		
51,741	50,807	52,114	50,948	Debt Service Surcharges	52,858		
	108,690	129,503	100,359	IGA PS & Materials Srvc Chgs	119,326		
360	345	250	317	Interest	250		
717	1,396	1,400	2,220	Miscellaneous	1,400		
810	486	648	810	Cannon View Park	648		
222,759	327,527	350,297	339,977	TOTAL REVENUE	342,813	0	0
367,917	472,685	527,240	524,480	TOTAL RESOURCES	445,658	0	0

Received	Water District Accounts	Base Rate	
99%	284	\$123.00	138,331
	284	Debt Srvc Rate \$47.00	52,858
	Total Rate	\$170.00	

**ARCH CAPE WATER DISTRICT
FY 2016-17 PROPOSED BUDGET
GENERAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	WATER REQUIREMENTS	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 FINAL (ver3)
PERSONNEL SERVICES							
92,224	61,833	65,280	66,368	Manager	67,364		
24,802	40,837	47,025	37,883	Operator	49,000		
8,952	7,854	8,591	7,977	FICA	8,902		
11,380	9,384	10,265	9,531	PERS	10,636		
27,608	32,017	41,395	27,665	Medical Insurance	31,202		
		0	0	Unemployment Insurance	0		
		0	0	HRA-VEBA	0		
2,388	3,839	3,725	3,567	Worker's Comp	3,725		
167,354	155,765	176,281	152,990	TOTAL Personnel Services	170,828	0	0
MATERIALS & SERVICES							
26,784	26,784	27,320	26,784	Admin Services	27,186		
1,664	537	2,000	1,556	Temporary Help	2,000		
451	280	650	764	Cloth Allow	650		
1,580	405	2,000	765	Education	2,000		
1,837	412	2,000	0	Travel	2,000		
1,280	1,120	1,000	804	Office Supplies	1,000		
1,128	1,198	1,320	917	Postage	1,320		
3,201	5,229	6,000	4,773	Vehicle	6,000		
0	3,000	3,000	3,225	SD Facilities Use Charges	3,467		
450	480	500	500	Payroll Service	500		
4,245	4,289	4,500	5,434	Liab. Insurance	5,543		
1,020	220	1,000	350	Licenses	1,000		
8,454	13,702	16,000	17,995	Maintenance	11,000		
4,569	3,820	4,000	4,510	Chemicals	5,000		
558	892	875	799	Dues / Taxes	875		
3,612	3,891	5,000	3,500	Prof. Services	5,000		
1,980	2,230	2,500	2,500	Auditing	2,800		
3,457	1,732	2,500	1,500	Legal Services	2,500		
410	12	700	1,014	Notices	700		
13,416	11,881	14,000	10,323	Utilities	13,000		
80,096	82,114	96,865	88,011	TOTAL M&S	93,540	0	0
247,450	237,879	273,146	241,002	TOTAL OPERATING EXPENSES	264,369	0	0
DEBT SERVICE							
30,546	29,531	29,572	29,572	Flex-lease Loan : Reservoir			
		140,000	151,319	Water Tank Loan Pre-Payment			
20,772	20,772	20,772	20,772	IFA Water Plant Upgrade	20,772		
51,318	50,303	190,344	201,663	TOTAL DEBT SVC.	20,772	0	0
298,768	288,182	463,490	442,664	TOTAL GEN FUND EXPENDITURES	285,141	0	0
CONTINGENCY & ENDING BALANCE							
CONTINGENCY							
		35,000	35,000	CONTINGENCY	35,000		
		10,000		Replacement Truck	10,000		
				Other reserve			
				Other reserve			
				Other reserve			
69,149	184,502	18,750	46,816	Undesignated	115,518	0	0
69,149	184,502	28,750	46,816	TOTAL UNAPPROPRIATED BALANCE	125,518	0	0
69,149	184,502	63,750	81,816	TOTAL CONTING. & UNAPP BAL.	160,518	0	0
367,917	472,685	527,240	524,480	TOTAL REQUIREMENTS	445,658	0	0
0	0	0	0	RESOURCES UNDER(OVER) REQUIREMENTS	0	0	0

10% of Operating Expenses

**ARCH CAPE WATER DISTRICT
FY 2016-17 PROPOSED BUDGET
GENERAL FUND**

2015-16 ADOPTED	2015-16 EOY PROJ	WATER REQ : CHARGE TO SD	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 FINAL (ver3)	2016-17 PROPOSED			
PERSONNEL SERVICES									
65,280	61,833	Manager	67,364	0	0	67,364			
47,025	41,357	Operator	49,000	0	0	49,000			
8,591	7,894	FICA	8,902	0	0	8,902			
10,265	9,432	PERS	10,636	0	0	10,636			
41,395	31,098	Medical Insurance	31,202	0	0	31,202			
0	0	Unemployment Insurance	0	0	0	0			
0	0	HRA-VEBA	0	0	0	0			
3,725	3,839	Worker's Comp	3,725	0	0	3,725			
176,281	155,453	TOTAL Personnel Services	170,828	0	0	170,828	56%	95,664	0.56
MATERIALS & SERVICES									
27,320	26,784	Admin Services	27,186	0	0	27,186	54%	14,680	
2,000	537	Temporary Help	2,000	0	0	2,000	60%	1,200	
650	630	Cloth Allow	650	0	0	650	60%	390	
2,000	1,350	Education	2,000	0	0	2,000	60%	1,200	
2,000	400	Travel	2,000	0	0	2,000	60%	1,200	
1,000	988	Office Supplies	1,000	0	0	1,000	60%	600	
1,320	929	Postage	1,320	0	0	1,320	60%	792	
6,000	6,580	Vehicle	6,000	0	0	6,000	60%	3,600	
3,000	3,000	SD Facilities Use Charges	3,467	0	0				
500	480	Payroll Service	500	0	0				
4,500	4,300	Liab. Insurance	5,543	0	0				
1,000	820	Licenses	1,000	0	0				
16,000	15,722	Maintenance	11,000	0	0				
4,000	3,629	Chemicals	5,000	0	0				
875	803	Dues / Taxes	875	0	0				
5,000	2,649	Prof. Services	5,000	0	0				
2,500	2,100	Auditing	2,800	0	0				
2,500	1,880	Legal Services	2,500	0	0				
700	550	Notices	700	0	0				
14,000	13,123	Utilities	13,000	0	0				
96,865	87,253	TOTAL M&S	93,540	0	0	42,156		23,662	0.5613
273,146	242,706	TOTAL OPERATING EXPENSES	264,369	0	0			119,326	
DEBT SERVICE									
29,572	29,541	Flex-lease Loan : Reservoir	0	0	0				
140,000		Water Tank Loan Pre-Payment	0	0	0				
20,772	20,772	IFA Water Plant Upgrade	20,772	0	0				
190,344	50,313	TOTAL DEBT SVC.	20,772	0	0				
463,490	293,019	TOTAL GEN FUND EXPENDITURES	285,141	0	0			611	
CONTINGENCY & ENDING BALANCE									
CONTINGENCY									
35,000	35,000	CONTINGENCY	35,000						
UNAPPROPRIATED BALANCE									
10,000		Replacement Truck	10,000						
		Other reserve	0						
		Other reserve	0						
		Other reserve	0						
18,750	196,461	Undesignated	115,518	0	0				
28,750	196,461	TOTAL UNAPPROPRIATED BALANCE	125,518	0	0				
63,750	231,461	TOTAL CONTING. & UNAPP BAL.	160,518	0	0				
527,240	524,480	TOTAL REQUIREMENTS	445,658	0	0				
0	0	RESOURCES UNDER/(OVER) REQUIREMENTS	0	0	0				

10% of Operating Expenses

Admin Services Split % of Tot Accts
 WD Accounts 280 0.46
 SD Accounts 331 0.54

**ARCH CAPE WATER DISTRICT
FY 2016-17 PROPOSED BUDGET
CAPITAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	WATER RESOURCES	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 FINAL (ver3)
15,586	21,486	21,486	21,486	Undesignated Balance Project Reserve Debt Service Reserve	32,199		
15,586	21,486	21,486	21,486	TOTAL BEGINNING BALANCE	32,199	0	0
REVENUE							
		10,252	15,333	Loan Proceeds SDC Revenue Other Interest on Investments Miscellaneous	10,162		
0	0	10,252	15,333	TOTAL REVENUE	10,162	0	0
15,586	21,486	31,738	36,819	TOTAL RESOURCES	42,361	0	0

**ARCH CAPE WATER DISTRICT
FY 2016-17 PROPOSED BUDGET
CAPITAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	WATER REQUIREMENTS	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 FINAL (ver3)
CAPITAL OUTLAY							
		20,000	4,620	Water Source Assessment New Service Other	15,380		
0	0	20,000	4,620	TOTAL CAPITAL	15,380	0	0
CONTINGENCY & ENDING BALANCE							
CONTINGENCY							
15,586	15,586	11,738	32,199	CONTINGENCY	26,981	0	0
UNAPPROPRIATED BALANCE							
				Project Reserve			
				Undesignated			
0	0	0	0	TOTAL UNAPPROPRIATED BALANCE	0	0	0
15,586	15,586	11,738	32,199	TOTAL CONTING. & UNAPP. BALANCE	26,981	0	0
15,586	15,586	31,738	36,819	TOTAL REQUIREMENTS	42,361	0	0
0	0	0	0	RESOURCES UNDER/(OVER) REQUIREMENTS	0	0	0

**ARCH CAPE SANITARY DISTRICT
FY 2016-17 PROPOSED BUDGET
GENERAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	SANITARY RESOURCES	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 RECOM (ver3)
BEGINNING BALANCE							
259,903	160,744	287,957	271,228	Undesignated Balance	300,283		
				Capital Reserve			
		5,656	5,656	Operating Reserve			
				Bonded Debt Reserve	5,656		
259,903	160,744	293,613	276,884	TOTAL BEGINNING BALANCE	305,939	0	0
REVENUE							
199,335	201,348	200,546	184,230	User Fees	234,107		
24,267	23,063	24,000	43,172	Excess Usage Charges	24,000		
53,416	51,783	53,741	48,462	Debt Service Surcharges	54,228		
	3,000	3,000	3,225	WD Facilities Use Charges	3,467		
152,940	155,289	144,600	142,956	Property Tax Receipts	144,600		
981	1,120	800	1,414	Interest	800		
1,890	9,654		0	Miscellaneous			
432,828	445,257	426,687	423,460	TOTAL REVENUE	461,203	0	0
TOTAL RESOURCES							
692,731	606,001	720,300	700,344	TOTAL RESOURCES	767,142	0	0

Received	Sanitary District Accounts	Base Rate	
99%	334	\$177.00	234,107
		Debt Srvc Rate	
	334	\$41.00	54,228
	Total Rate	\$218.00	

**ARCH CAPE SANITARY DISTRICT
FY 2016-17 PROPOSED BUDGET
GENERAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	SANITARY REQUIREMENTS	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 RECOM (ver3)
EXPENDITURES							
PERSONNEL SERVICES							
0	0	0	0	TOTAL Personnel Services	0	0	0
MATERIALS & SERVICES							
0	108,690	129,503	100,359	WD IGA Charges	119,326	0	0
450	0	0	0	Payroll Service	0		
9,447	10,797	11,000	10,269	Liab. Insurance	11,000		
1,954	2,516	2,300	2,220	Licenses	2,300		
23,150	32,052	25,000	24,065	Maintenance	30,000		
3,981	5,518	5,000	4,000	Chemicals	5,000		
2,240	0	1,000	500	Inflow & Infiltration	1,000		
825	914	1,100	1,014	Dues / Taxes	1,100		
8,909	7,365	6,000	6,108	Prof. Services	6,000		
2,980	3,330	3,600	3,600	Auditing	2,800		
1,609	1,007	2,500	1,070	Legal Services	2,500		
434	95	700	500	Notices	700		
45,434	48,303	49,000	46,982	Utilities	49,000		
101,414	220,587	236,703	200,688	TOTAL M&S	230,726	0	0
101,414	220,587	236,703	200,688	TOTAL OPERATING EXPENSES	230,726	0	0
DEBT SERVICE							
15,812	15,783	16,070	16,070	DEQ - Irrigation Site Loan	15,948		
19,319	19,319	19,319	19,319	OECD - Facility Engineering Loan	19,319		
144,600	144,600	144,600	144,600	USDA Plant Upgrade	144,600		
	19,383	19,383	19,383	IFA Loan/Grant - Facility Improve.	19,383		
179,731	199,085	199,372	199,372	TOTAL DEBT SVC.	199,250	0	0
281,145	419,672	436,076	400,061	TOTAL GEN FUND EXPENDITURES	429,976	0	0
CONTINGENCY & ENDING BALANCE							
CONTINGENCY							
		45,000	45,000	CONTINGENCY	45,000		
UNAPPROPRIATED BALANCE							
		5,000	5,000	Reserve for Truck Replacement	5,000		
				Mixer reserve			
		5,000	5,000	Actuator reserve	5,000		
		15,256	15,256	ODEQ Irrigation Site Loan#11432 reserve : Note	15,256		
				Other reserve			
				Other reserve			
				Other reserve			
411,586	186,328	213,968	230,027	Undesignated	266,909	0	0
411,586	186,328	239,224	255,283	TOTAL UNAPPROPRIATED BALANCE	292,165	0	0
411,586	186,328	284,224	300,283	TOTAL CONTING. & UNAPP BAL.	337,165	0	0
692,731	606,001	720,300	700,344	TOTAL REQUIREMENTS	767,142	0	0
0	0	0	0	RESOURCES UNDER/(OVER) REQUIREMENTS	0	0	0

10% of Oper Exp

**ARCH CAPE SANITARY DISTRICT
FY 2016-17 PROPOSED BUDGET
CAPITAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	SD CAPITAL RESOURCES	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 RECOM (ver3)
BEGINNING BALANCE							
29,236	29,236	43,396	38,630	Undesignated Balance Project Reserve Debt Service Reserve	61,088		
29,236	29,236	43,396	38,630	TOTAL BEGINNING BALANCE	61,088	0	0
REVENUE							
331,221	244,265	14,532	22,458	Loan Proceeds Bond Proceeds SDC Revenue Other Interest on Investments Miscellaneous	15,192		
331,221	244,265	14,532	22,458	TOTAL REVENUE	15,192	0	0
360,457	273,501	57,928	61,088	TOTAL RESOURCES	76,280	0	0

**ARCH CAPE SANITARY DISTRICT
FY 2016-17 PROPOSED BUDGET
CAPITAL FUND**

2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ADOPTED	2015-16 EOY PROJ	SANITARY CAPITAL REQUIREMENTS	2016-17 PROPOSED	2016-17 RECOM (ver2)	2016-17 RECOM (ver3)
EXPENDITURES							
CAPITAL OUTLAY							
197,267	249,031			Inflow & Infiltration			
32,843				Sally's Alley			
				SMU			
		35,000	0	New Service			
				Other			
230,110	249,031	35,000	0	TOTAL CAPITAL	0	0	0
CONTINGENCY & ENDING BALANCE							
CONTINGENCY							
0	0	0	0	CONTINGENCY	76,280	0	0
UNAPPROPRIATED BALANCE							
				Project Reserve			
				Project Reserve			
130,347	24,470	22,928	61,088	Undesignated			
130,347	24,470	22,928	61,088	TOTAL UNAPPROPRIATED BALANCE	0	0	0
130,347	24,470	22,928	61,088	TOTAL CONTING. & UNAPP. BALANCE	76,280	0	0
360,457	273,501	57,928	61,088	TOTAL REQUIREMENTS	76,280	0	0
0	0	0	0	RESOURCES UNDER/(OVER) REQUIREMENTS	0	0	0