

# ARCH CAPE SANITARY DISTRICT MINUTES

15 January 2021

A ZOOM video teleconference meeting was held in light of the COVID-19 pandemic. A quorum was present.

Sanitary Board: Darr Tindall, President  
Debra Birkby, Vice-President & Treasurer  
Chris Anderson  
Carl Matson  
Bill Campbell

Water Board: Dan Seifer (non-voting)  
Linda Murray (non-voting)

Public: John Mersereau, President – North Coast Land Conservancy (NCLC)  
Don Hornschuch  
Nancy Hornschuch  
David Stockton  
Jeannie Stockton

Staff: Phil Chick, District Manager  
Steve Hill

Ms. Darr Tindall called the meeting to order at 6:00 pm as a Covid-19 Zoom virtual meeting. A roll call was held by Mr. Hill.

**Public Comment:** None.

**Agenda:** Mr. Anderson moved acceptance of the agenda which was seconded by Ms. Birkby. All in favor. Motion carried.

**Consent Agenda:** Mr. Anderson moved acceptance of the consent agenda which was seconded by Mr. Matson. All in favor. Motion carried.

## Old Business:

**Webb Lift Station:** (Information) Mr. Chick reported that the lift station now has a plug in receptacle and is not hard wired to the generator any longer.

An application has been made for an IFA Business Oregon technical assistance grant for a master plan revision. The \$20K amount is expected to cover the cost of having Curran-McLeod update the wastewater facilities plan, which was created in 2005.

**Waste Water Plant Access:** (Information) No update at this time.

**Covid-19 Emergency:** (Information) Mr. Hill reported that customers are paying well and are just slightly slower than at the same time last year.

**Natural Hazards Mitigation Plan:** (Information) The plan is now up for public comment. The advantage for having a plan in place is the expected eligibility for mitigation funding should hazards befall the community.

Wildfire was identified as an issue. It was felt that more roads should be added and the fire fighter access is an issue to address.

**New Business:**

**Board Position Terms – May Election:** (Information) Positions 1, 2, 3, & 5 were identified as expiring and up for election. The public would be given notice of the election and available positions up for election at both the mailbox bulletin board as well as through the frequent distribution list.

**Reports:**

**District Managers Report and Correspondence for Action:** (attached) Mr. Chick identified a typo in his report for the district that the 11'3" inches of rainfall were not for November but for the month of December.

He reported that the Coronavirus Relief Fund from the CARES act has been exhausted.

**Treasurer's Report:** Ms. Birkby reported no balancing at this time.

**Board of Directors' Comments and Reports:** None.

**February Agenda Items:** Web lift station, plant access, Accuity Engagement letter, NHMP and 2021-22 budget schedule.

**Public Comment:** Mr. David Stockton expressed how well the Zoom meetings had been going and to thank the board for all of their work.

The meeting was adjourned by Ms. Darr Tindall at 6:22 pm.

Respectfully submitted,

  
Steve Hill

Attest   
Ms. Darr Tindall, President

## Manager Report January 15<sup>th</sup>, 2021

### SANITARY

We received 11.3” of rainfall in November and the plant received 5.2 Million gallons of Influent.

SDAO announced that the Corona virus relief funds allocated to Special Districts through the CARES Act have been exhausted. I am looking into the possibility of the District receiving FEMA funds to pay for Biosolids costs during Covid.

We are preparing various end-of-year reports for DEQ. The annual recycled report was submitted this week, and the Biosolids Report is due in February.