

Arch Cape Domestic Water District
Board Meeting Minutes
February 16, 2023

Pursuant to notice posted, a regular meeting Board of Directors was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Debra Birkby, President, Directors Dan Seifer, Linda Murray, Chris Mastrandrea (record to reflect joining via Zoom at 6:35); Dan Seifer, Director Linda Murray; Staff: Teri Fladstol, Administrative Assistant, Daniel wear, Chris Mastrandrea, Darr Tindall

Call to Order at 6:09PM by Debra Birkby, President

Public Comments: Bob Cerelli shared resignation from Advisory Committee and the process with the two property owners. Daniel Wear requested to be allowed to share Ben Hayes' report since he will not be in attendance.

Agenda Approval: Motion made by Dan Seifer with changes to allow Daniel Wear to share for Ben Hayes and updates to ODOT report, second by Linda Murray; motion carried.

Consent Agenda: Motion by Dan Seifer, second by Linda Murray; motion carried.

Old Business:

Interim Manager contract review will be held until March as we have not been able to update the contracts. Matt is working on a handshake for 60 days and that will allow us time and hopefully, we will have the position filled and can make adjustments or extensions as needed. With approval by the Board tonight, we can edit the document with permission for Darr, Debra and Matt to sign the contract. Motion by Dan Seifer, second by Linda Murray, motion carried. Debra will follow up directly with Matt Gardner.

Contract from Oregon Operator Solution Contract. Motion by Dan Seifer, second by Linda Murray, motion carried.

House Bill 2813: With the help of Daniel Wear and Nadia Gardner, letters were sent to State representative and house of representatives regarding support for us in this process.

Reminder that Board Position vacancies for Positions 1, 3, 4, and 5 up for election by May 16th, 2023. Information is in the Board Packet and can be obtained at the office if necessary.

Bank update: necessary paperwork has been signed and processed for the transition taking place as Columbia Bank sale takes place on 2/24/2023 and our accounts will be moved to First Security Bank effective 2/27/2023.

Teri Fladstol reported the current schedule and positions available for the 2023 Budget Committee. Notices will be posted on the website, office and at the mailboxes. April 20th is the proposed 1st meeting - see schedule in the Board packet. Will verify with previous committee members and Buffy Simmons, Chair, then provide an update once the dates are final.

Debra Birkby updated conversation with ODOT and the Watershed Council about putting a culvert under the highway to allow passage for salmon travel. Matt and Debra will attend the Zoom meeting on Wednesday, 2/22 at 1:30 pm. Discussion regarding the moving of the intake and any other expenses that

they would be willing to help. The feeling was that it is very process driven, but that leads to more engagement which takes more time and work than expected. At our last meeting we provided an outline for those items necessary to fulfill grants and meet requirements. They want to use Town Halls as a method that would be used and we need to do a process, how do we get the information on what they are currently doing and want to continue to do (hunting, hiking, etc.); there is a balance between community engagement output and the process. Daniel Wear will provide the draft outline that was handed out at that meeting. Clarification for dates of Town Hall meetings is not specific but looking at late April/early May for 1st meeting; August for the 2nd meeting with wrap up of information; asking for those meetings to be held on a Saturday rather than a Wednesday due to the demographics of our community. Asking for more input from the community and any who would be willing to participate or continue to work on the committees established.

Watershed Resolution 23-01: Motion by Dan Seifer, second by Linda Murray; Call for Discussion, Chris is asking for community input if we are going to name or re-name a District property. Debra spoke with Phil Chick, and he is not in favor, his suggestion was to honor Ron Schiffman instead; Dan's explanation was that all of us need to recognize that the Arch Cape Forest contains our watershed and other areas that could be naming them separately so that there is clarity on what is being discussed. No further discussion, call for question? 2 – Nay and 2 – Aye; Motion failed.

Reports:

Accounts Receivable: Teri Fladstol status is good.

Interim Manager Report: We have installed 200 meters are installed at this point, thank you to Cannon Beach and their teams. Testing is going well. Board understanding that Matt will continue to work with Curt McLeod to present items that need to be addressed over the next few months, first steps in our budgeting, capital needs and so forth as we move forward in these processes.

Board Reports: No reports made.

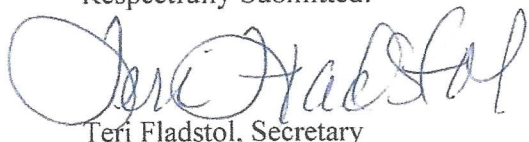
March Items: ODOT report, feedback on Committees, Budget, Reports

Public Comment: John Mersereau commented on the need for the Committees to push through; we will get the answers we need, and the end result will be worth it.

Bob Cerelli asked if you were able to break away from the National Parks committee, he would work with Dale & Charlotte to come up a public access plan that represents what the community wants and come up with an access plan that would become a part of the Forest Management Plan. Dan asked him to meet with Dale, Charlotte and Debra to discuss then come to the next Board meeting with a proposal.

Motion to adjourn the meeting by Dan Seifer, second by Chris Mastrandrea. Motion carried. Meeting adjourned at 8:01pm.

Respectfully Submitted:

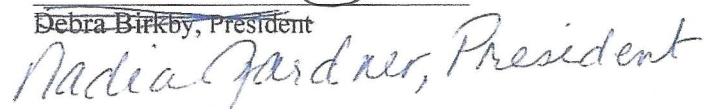


Teri Fladstol, Secretary

Attest:



Debra Birkby, President



Nadia Gardner, President