



**ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT  
BOARD OF COMMISSIONERS MEETING  
Thursday, November 21, 2024; 6:00 pm**

Pursuant to notice posted, the regular monthly Board Meeting for the Arch Cape Domestic Water District was held in person at The Fire Hall, Arch Cape and via Zoom.

I. Call to Order at 6:00 pm Roll call: Chris Mastrandrea, Bob Cerelli, Sam Garrison, Tevis Dooley, Bill Campbell, Public: Darr Tindall, Joe Sherman, Judy & Peter Cooper, Katharine Cooper, Matt Gardner, Staff and Teri Fladstol, Admin.

II. Public Comments – None

III. Conflict of Interest Declarations – None

IV. Motion to approve agenda by Bob Cerelli, Second by Sam Garrison, motion carried.

V. Motion to approve October 17, 24 Minutes by Tevis Dooley, seconded by Bob Cerelli; motion carried.

VI. Financial & Administrative Reporting – no questions. Sam Garrison gave report on reconciliation of accounts.

VII. Motion to approve updates to Extraordinary Water Usage Policy 2024-1017WD to clarify that the policy only applies to excess usage amounts. Motion by Tevis to accept the updates as shown, second by Chris Mastrandrea; motion carried.

VIII. Levy from Nov. 5<sup>th</sup> to hire administrator. Motion by Tevis Dooley to authorize Board chair to work with the Sanitary Board chair to develop and post a request for proposal (RFP) for a 2-year contract for an Interim District Manager. Second by Chris Mastrandrea; motion carried.

IX. Update on Asbury Creek intake replacement project; information included in packet.

X. Forest-Watershed – updates regarding status of ODF approval of Multi-Resource management plan, Cell Tower in Forest-Watershed (on hold), Road Decommissioning Progress and Updates to Public Access & Recreation Policy are included in the packet. Motion to update information based on recommendations by the State Policy Trooper in charge of Fish and Wildlife enforcement who patrols the Forest Watershed. Motion by Chris Mastrandrea to update Policy #24-0620FW as shown in the packet. Second by Bob Cerelli, motion carried.

XI. Public Access Signage – preview included in the packet; Motion by Chris Mastrandrea to authorize Tevis Dooley to have public access signs made and post them on the access gates to the Forest-Watershed, second by Sam Garrison; motion carried.

XII. Correspondence for Action – Request from Cooper Family regarding excess usage charge. Appeal by Coopers to reduce the billed amount. Motion by Bob Cerelli that the excess usage charge stands as outlined in the packet at \$7,598; seconded by Chris Mastrandrea; motion carried. Discussion regarding setting a payment plan.

XIII. Reports:

Staff Report: See Board Packet

Project Updates: See Board Packet

Board Reports: No Comments

December Agenda: Zoom Meeting for Personnel Committee with Sanitary District

Public Comments: None

Motion made by Bob Cerelli to adjourn, second by Chris Mastrandrea, meeting adjourned at 6:50 pm.

Respectfully submitted,

Attest:

*Teri Fladstol, Secretary*

*W.E. Campbell, A.A.A*

Teri Fladstol, Secretary

Bill Campbell, Chair