

ARCH CAPE SANITARY DISTRICT MINUTES

20 November 2020

A ZOOM video teleconference meeting was held in light of the COVID-19 pandemic. A quorum was present.

Sanitary Board: Darr Tindall, President
Debra Birkby, Vice-President & Treasurer
Chris Anderson
Carl Matson
Bill Campbell

Water Board: Dan Seifer (non-voting)
Linda Murray (non-voting)
Nadia Gardner (non-voting)
Lauren Ahlgren (non-voting)

Public: Stuart Sandler
David Stockton
Jeannie Stockton

Staff: Phil Chick, District Manager
Steve Hill

Ms. Darr Tindall called the meeting to order at 6:00 pm as a Covid-19 Zoom virtual meeting. A roll call was held by Mr. Hill for all of those present and participating.

Public Comment: None.

Agenda: Mr. Campbell moved acceptance of the agenda with the addition of consideration of Resolution 20-06 SD which was seconded by Ms. Birkby. All in favor. Motion carried.

Consent Agenda: Ms. Birkby moved acceptance of the consent agenda which was seconded by Mr. Campbell. All in favor. Motion carried.

Old Business:

Forest Purchase Intergovernmental Agreement (IGA) – Water & Sanitary Districts: (Action)
As attorney for the district, Ms. Eileen Eakins was reported to have in consultation with the Water District attorney Ms. Heather Reynolds drafted an inter-district IGA (attached). This draft was additionally reviewed by Mr. Fullem of Schwabe.

It was reported that to obtain a DEQ loan took from seven to nine (7 – 9) months.

Ms. Birkby moved that an Arch Cape Forest purchase IGA with the Water District be executed which was seconded by Mr. Matson. All in favor. Motion carried.

Resolution 20-06 SD - Arch Cape Forest Purchase WD-SD IGA: (Action) Mr. Campbell moved adoption of RES 20-06 SD (attached) which was seconded by Ms. Birkby. All in favor. Motion carried.

Wastewater Plant Access: (Information)

Executive Session : (Action)

The executive session was opened by Ms. Tindall at 6:14. The public attending the Zoom meeting were instructed to leave the meeting, sign back on and Mr. Chick acting as host would allow them to rejoin the meeting following closure of the executive session about to begin.

Mr. Chick said the executive session was being held pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated to negotiate real property transactions and to ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law, including written advice from an attorney.

Ms. Tindall reopened the public meeting at 6.24pm.

DEQ Clean Water State Revolving Loan -- Arch Cape Forest: (Action) Mr. Chick said that he and Mr. Ben Dair of Sustainable Northwest had put a loan application packet together. Mr. Campbell moved that an application for a DEQ loan be made by the district which was seconded by Ms. Birkby. All in favor. Motion carried.

Webb Lift Station: (Information) Mr. Chick said that in view of the need to update the Webb lift station next year and the possible need for a point source loan from the DEQ that an supplemental engineering report would be needed to meet the requirements for a partial master plan update which was estimated to cost approximately \$10 – 15K. A full new master plan was thought to run \$40K. He further said that he would be working with Mr. Hill on updating the long range financial plan where the necessary lift station rebuild would fall in 2021.

Covid-19 Emergency: (Information) Mr. Hill reported that accounts receivable were in good condition.

New Business: None.

Reports:

District Managers Report and Correspondence for Action: (attached)

Treasurer's Report: Ms. Birkby reported the October balance on hand in the Columbia Bank checking account at \$106,914 and for the Local Government Investment Pool \$147,064. Bank statements were reported as balanced through October.

Board of Directors' Comments and Reports: Mr. Seifer thanked Mr. Campbell for the questions he raised in discussion.

December Agenda Items: DEQ loan update, wastewater plant access, and Web lift station.

Public Comment: None.

The meeting was adjourned by Ms. Darr Tindall at 6:42 pm.

Respectfully submitted,


Steve Hill

Attest 
Ms. Darr Tindall, President

ARCH CAPE SANITARY DISTRICT

RESOLUTION 20-06 SD

A RESOLUTION BY THE ARCH CAPE SANITARY DISTRICT ("Sanitary District") AND ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT ("Water District") ESTABLISHING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE DISTRICTS REGARDING THE POTENTIAL PURCHASE OF AN APPROXIMATELY 1,521-ACRE PARCEL OF FOREST LAND COMMONLY REFERRED TO AS THE "ARCH CAPE FOREST"

Whereas, ORS 190.110 allows units of local government to enter into an agreement for performance of any or all functions and activities which such units have authority to perform; and

Whereas, the Water District has entered into a Purchase and Sale Agreement to purchase 1,521 acres of timberland for the creation of a community forest and protected drinking watershed, and

Whereas, the Sanitary and Water Districts have determined that ownership of the Property will benefit both Districts by providing long-term protection of the quality of the water supply in the watershed and assisting with the management of storm water that flows into and through the sanitary sewer system, and

Whereas, a component of the plan for acquisition of the Property includes a potential State Revolving Loan through the Oregon Department of Environmental Quality to be held by the Sanitary District, and

Whereas, The Districts intend that the Water District will ultimately own the Property and that the Districts will agree upon a Multi-Resource Management Plan for the Property,

NOW, THEREFORE, be it resolved the Arch Cape Sanitary District and Arch Cape Domestic Water Supply District hereby agree to the terms set forth in the Intergovernmental Agreement For The Arch Cape Forest Purchase, attached hereto, and authorize execution of the agreement.

Adopted and signed this 20th day of November, 2020.



Darr Tindall, President

Attest



Manager Report November 20th, 2020

SANITARY

We received 7.5” of rainfall in October and the plant received 4.2 Million gallons of Influent.

All of the Lift Stations received annual vacor-cleaning by Zwald Utility Service this month, removing accumulated oil, grease, and grit. Staff is currently doing seasonal maintenance work at the Plant.

Special Districts Insurance Services (SDIS) had a site visit here to do an appraisal of the Sanitary District’s building structures. The new information will be updated on the Insurance Site when completed.

Ed’s Septic hauled biosolids to Seaside for processing on 11/4. We will haul one more time in December before the Holidays. As of now, the final round for receiving Corona virus Relief Funds will end on December 31st, 2020.

We had a brief power outage at 4am on 11/13. Generators were started for several hours until the storm had passed and power was believed to be stable.