

**ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
BOARD OF COMMISSIONERS MEETING**

ARCH CAPE FIRE HALL
79729 HWY 101
6:00 PM

September 16, 2016

- | | |
|--|----------------------------|
| I. Call to Order | Virginia Birkby, President |
| II. Public Comments | Virginia |
| III. Agenda Approval | Virginia |
| IV. Consent Agenda (Action) | Virginia |
| A. Approve Minutes – August 19 - Regular Meeting | |
| B. Accept August Budget and Finance Report | |
| C. Authorize Payment of Accounts | |
| V. Old Business | |
| A. Policy Updates Personnel – Wage, Salary (Action) | Virginia and Ron Schiffman |
| B. Vehicle Title (Information) | Phil Chick |
| C. Billing Appeal Policy | Ron |
| VI. New Business | |
| A. 2016-17 Employee Salary Adjustment (Action) | Virginia |
| B. Personal Services – Administrative Support Contractor (Action) | Virginia |
| C. SDAO Best Practices Program (Information) | Phil |
| D. Hook-Up and SDC Status – For Sale “Motel” Properties (Information) | Phil |
| VII. Reports (Information) | |
| A. Accounts Receivable | Steve |
| B. District Manager’s Report and Correspondence for Action | Phil |
| C. Treasurer’s Report | Debra |
| D. Board Members’ Comments and Reports | Virginia |
| VIII. October Agenda Items (Information) | Virginia |
| IX. Public Comment | Virginia |
| X. Adjournment | Virginia |